

SERC All Hazards Planning Committee
September 28, 2009, Meeting Minutes

I. Call to Order

Call to order was conducted at 09:02. Those present for the meeting at the U.S. Federal Building Annex, FEMA Alaska Area Office, Anchorage, AK were:

Kim Pontbriand, DMVA
Andy Jones, DMVA
Kathy Dawson, DMVA
Lisa Witzleben, DMVA
George Coyle, DMVA
George Mayberry, DHSS
Tom Wilder, FEMA

Those attending via teleconference were:

Larry Iwamoto, DEC
Cam Carlson, UAF
Pete Petram, ANTHC
Warren Cummings, AK Fire Chiefs Association
Ted Smith, DHSS

II. Welcome and Introductions

Welcome and introductions were done by members attending the meeting. The briefings will cover the latest updates current plans for review, COOP/ COG activity APIP, Mitigation, and CI/KR.

III. Approval of Previous Meeting Minutes

Andy Jones asked for a motion for comments or approval of the July 21, 2009 meeting minutes. No comments were provided for discussion. **Tom Wilder motioned for previous meeting minute's approval; Lisa Witzleben seconded. No further discussion followed, minutes were approved.**

IV. Consent Agenda

Agenda approval for September 28, 2009 was entertained by Andy Jones. **Lisa Witzleben motioned and Tom Wilder seconded. No objection was made by the committee members. Agenda was passed without comment.**

V. DHS&EM Update

Andy Jones provided a brief synopsis of current events impacting DHS&EM operations within the near future. The months since the July's meeting have been busy. The spring flood disaster is currently in the Recovery phase with JFO activities supporting Public and Individual Assistance programs. Federal, State, and private agencies are in full swing to finish the final communities on the recovery/ rebuild phase of this disaster. FEMA and the state have projected a completion date of mid-

October. The JFO is reducing its size and making plans to move back over to the FEMA-AK area office.

DMVA/DHS&EM Operations Activity. George Coyle provided the following report. DHS&EM operation has been busy monitoring other events and preparing for upcoming threats. Along Western Alaska fall sea storms are being monitored by the SECC for possible resource requests. The fall sea storm guides have been sent to all communities that have a potential threat. DHS&EM has purchased through federal grant money and received the State joint communications vehicle, during the conference today individuals will be able to view the vehicle from 12:00 pm to 1:00pm. Finally, DMVA/DHS&EM is in full swing supporting DHSS for the H1N1 vaccine distribution and also the community education support visits. Operations have currently traveled throughout the state providing support to DHSS on education topics in relation to emergency management.

VI. Old Business

- a. Current Plans for Review. Andy Jones provided the following report. The State of Alaska air coordination plan is up for review. This plan is also at this time being relooked at by the Air coordination group to scale the document down to a more manageable plan. The current strategy is to change this document from a 100 year plan to a 10 year plan. Even though we are planning to restructure the document it will be very helpful for the committee members to look it over and provide comments.
- b. COOP/COG Activity. Andy Jones and Kim Pontbriand provided the following report. DHS&EM has completed their draft COOP plan via contractor. Essential functions and alternate site selections took up the bulk of the activities for this plan. The Statewide COOP workgroup has been meeting on a regular monthly basis with the exception of a summer hiatus. Currently the COOP plan has gone through multiple internal reviews and is now at the governor's office for review. Currently there has not been any comment or corrections by the committee members please look over the document and if you have any comments or concerns contact Mr. Fisher. Kim Pontbriand stated that if there is any community that needs training or advice on their COOP plan to contact the DHE&EM planning staff.
- c. Training Update. Kathy Dawson provided the following report. DMVA/DHS&EM training section as gone through staffing changes, currently our section is in the process of hiring a new lead training specialist. The section is extremely busy with the conference this week by providing ICS 300/400, PIO, and EOC interface courses. If there are any questions that you may have please contact Sarah Puerner.
- d. APIP: Lisa Witzleben provided the following report. The APIP group had their first meeting in September main topics included H1N1 awareness and MOA

energy awareness. The upcoming 2010 APIP season will focus on cyber security, private sector interface with EOCs, the Alaska Shield exercise, and fostering the growth of APIP statewide. APIP is planning for their October meeting to focus on the banking sector, the main topic will be a credit/ debit down, and how Alaska businesses will adapt to the situation, the discussion will follow with a scenario.

- e. Mitigation Update. Andy Jones provided the following report. The mitigation section has been extremely busy this summer with the spring flood event. Other than recovery efforts the mitigation officers have been engaged with the Aleutian Chain communities to make them Tsunami ready. Also the mitigation section is heavily involved this week with the preparedness conference topics focusing on earthquakes and mitigation efforts. The mitigation and planning section is preparing for the fall 2010 state hazard mitigation plan update. Full engagement with other state SME and monthly SHMAC meeting will be taking place January 2010.
- f. CI/KR Update. George Mayberry provided the following report. Community security vulnerability assessments (SVA) were completed for the King Salmon since the last SERC All Hazards Planning Committee meeting. Future communities that the SVA team will complete are the Wrangell, and the Kodiak missile launch facility. Alaska currently received official accreditation from the federal government. DHS&EM SVA team is currently waiting to hear back from DHS on the 2010 ACAM'S nomination. Input on critical infrastructure information continues on the ACAMS.

VII. New Business

- i. Plans Review. Andy Jones provided the following report. DMVA/DHS&EM is in the draft stages for the division COOP plan. Andy Jones asked the committee members to make comments and send to Mr. Fisher. Kim Pontbriand then commented that the plan will be distributed to all early to mid October.
- ii. Planning Topics
 - 1. Alaska Shield Exercise Planning Activities. Kathy Dawson provided the following report. An overview was explained to the committee on what Alaska Shield is. Kathy Dawson let the group know that Alaska Shield/ Arctic Edge/ Team Alaska have seven communities that are playing in the exercise. The scenario will be located in Anchorage Alaska Spring 2010. One of the main events will be a search and rescue exercise rubble pile located at the Anchorage Fire Department training center. If any community or agency would like to utilize this training exercise please contact the exercise section at DHS&EM. Alaska Shield planning activities are continuing as planned.

VIII. Other Reports

No report outs were made by the Committee members.

IX. Comments

Larry Iwamoto asked if the City of Nome as made any progress on their EOP. Kim Pontbriand replied the city is in the process of rewriting the plan from scratch.

Larry Iwamoto then asked if DEC would receive the grant funding in the amount of \$42,000 for Alaska shield exercise, he stated that this funding would allow the state DEC HAZ-MAT team to be involved in the scenario. Kathy Dawson replied that the funding has been received and the division will be announcing the awards late in the week.

Pete Petram asked Andy Jones if he received his comments on the evacuation planning template. Andy Jones replied that he did and that he made the appropriate changes, and that the old evacuation plan was combined with the current plan.

X. Next Meeting

Andy Jones proposed that the next meeting be 10:00 a.m. December 15, 2009 in Anchorage. The meeting will be held at the U.S. Federal Building Annex, FEMA Alaska Area Office.

XI. Adjournment

Andy Jones entertained a motion to adjourn. **Tom Wilder motioned, Lisa Witzleben seconded the motion. Motion passed without dissent.** The meeting adjourned at 09:40 a.m.